**4.1 Technician Close out Procedures**

Take pictures of “before” and “after” work, send pictures to [support@ceg-solutioins.com](mailto:support@ceg-solutioins.com). Failure to follow this requirement is grounds for billing delays.

IMPORTANT PLEASE READ

Scan a picture of the Job Sign Out / Verification and send to [support@ceg-solutioins.com](mailto:support@ceg-solutioins.com) for authorization and OK to sign off job site. Failure to follow this requirement is grounds for billing delays.

Call CEG at 800-908-2340 for close-out instructions and processes.   
Failure to complete the CEG Check-Out process can prevent your company from being paid.